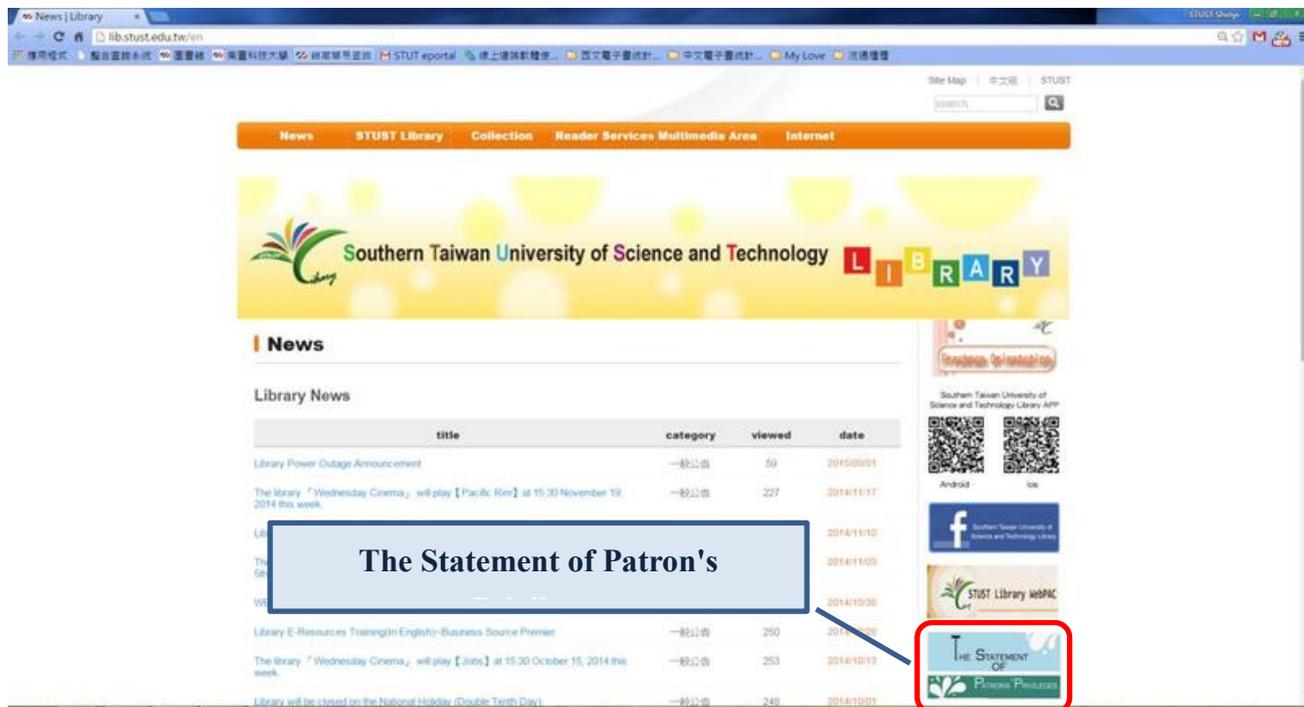
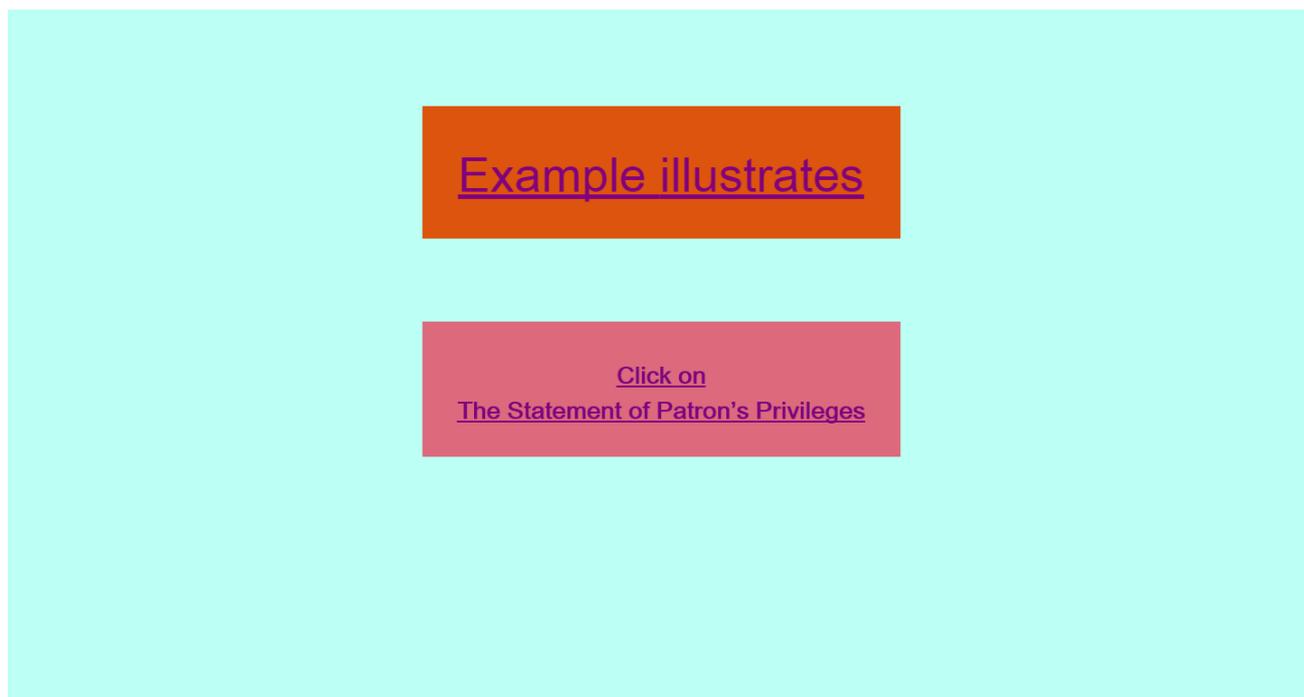


## How to do the statement of patron's privileges?

1. First use the library website, you will see the Library catalog. And click “the statement of patron's privileges”.



2. You will see the page about the Example illustrates and The Statement of Patron's Privileges



### 3. The Statement of Patron's Privileges.



**南台科技大學圖書館**  
館藏查詢系統 STUST Library WebPAC

**讀者權益聲明書簽署**  
The Statement of Patrons' Privileges

**讀者權益簽署**

**■ 說明事項**

各位讀者，您好：

圖書館啟用新的圖書資訊系統後，為協助您了解本館圖書借閱規則並確認個人聯絡資料的正確性，凡新進教職員工生於第一次借閱本館館藏資源時，請協助完成「南臺科技大學圖書館讀者權益聲明書簽署」，並至您登錄的電子信箱回覆系統確認信箱。

「南臺科技大學圖書館借書規則」於本館網頁 [http://lib.stust.edu.tw/service/sevice1\\_1.htm](http://lib.stust.edu.tw/service/sevice1_1.htm) 公佈，歡迎上網查閱並了解您使用圖書館的權利與義務。

請在信末欄位分別輸入您的帳號及密碼，再按「確定」，登入「南臺科技大學圖書館讀者權益聲明書簽署」。提醒您注意下列事項：

1. 登入後確定您的個人資料無誤，請點選「完成」，系統將寄信至您登錄的電子信箱，請至該電子信箱讀信並作確認，您即完成簽署。若您登錄多個電子信箱，須到每個信箱逐一讀信並作確認。
2. 圖書館新系統讀者帳號，學生為學生證號，教職員工為教職員工為人事室所核發服務證號或本館所核發借書證號；密碼預設為身分證字號(英文字母大寫)，完成簽署後您可以隨時登入系統<http://120.117.16.20/>變更密碼，以確保個人資料安全。
3. 請詳記您的圖書館帳號密碼，以便查詢個人借閱狀態、預約圖書、辦理續借等。

若有疑問歡迎洽詢圖書館一樓櫃檯電話，(06)253-3131 轉2511。非常感謝您！

Dear Library Patrons:

To help you better understand the library regulations and ensure the accuracy of your personal information, please sign "The Statement of Patrons' Privileges," then login to your email box to confirm receiving the reply mail from the Library.

The Southern Taiwan University Of Science and Technology Library Regulations are posted at [http://lib.stust.edu.tw/service/sevice1\\_1.htm](http://lib.stust.edu.tw/service/sevice1_1.htm) Please keep in mind that a recall policy is applicable to the library loan rules, and make reference to the regulations for your privileges and obligations.

Please fill in your User ID and password at the end of the mail, and login to sign "The Statement of Patrons' Privileges." Please also be reminded that

1. Once you modify and confirm your personal information, click "FINISH", and the system will reply to your email box. Then **login to your email box to confirm receiving the reply mail and thus complete the procedures. If you enter more than one email address, you need to confirm every address.**
2. Your User ID has been defaulted as **your Student ID or Employee number, password has been defaulted as your ID card number.** After the signing procedures are completed, you may change your password anytime at [http://lib.stust.edu.tw/service/sevice1\\_1.htm](http://lib.stust.edu.tw/service/sevice1_1.htm)
3. Please keep your password in mind and use it for checking personal loan and recall status, renewing loaned materials, and using the Library self-checkout system.

For assistance please call the Library Circulation Desk, (06)253-3131 #2511. Thank you very much!

**■ 登入系統**

E網通帳號登入 (STUST eportal)

其他身分讀者登入 (the others)

學校首頁 | 圖書館首頁 | 館藏查詢系統  
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4. Login in **The Statement of Patron's Privileges** to sign.

Our school staffs, teachers and students, please use the STUST E-port ID and Password to login the system to sing on.

The other reader please ID use the library card number, Password use the ID number to sing on.



4.1 login page for our school staffs, teachers and students.



請使用南臺e網通帳號密碼 ( Please enter STUST eportal username and password )

 [變更密碼](#)

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### 4.2 login page for other readers.

**登入系統**

E網通帳號登入(STUST eportal)  
其他身分讀者登入(the others)

證號/User ID :

注意事項：學生請輸入學生證號，教職員工為人事室所核發服務證號或本館所核發借書證號；密碼預設為身分證字號(英文字母大寫)  
**Note: Please enter your Student ID or Employee number..**

密碼/Password :

注意事項：密碼預設為身分證字號(英文字母大寫)，請自行更改密碼，以確保個人資料安全。  
**By default, please enter your ID card number. You may change your password anytime at <http://120.117.16.20/>.**

### 5. When you login in the system, you will see this page.

Please make sure your personal information is correct or not.

Fill in your information. When you finish it, please click on **送出確認**。

 **南台** Southern Taiwan University of Science and Technology  
館藏查詢系統 STUST Library WebPAC

**讀者權益聲明書簽署**  
The Statement of Patrons' Privileges

**讀者權益簽署**

**讀者資料確認**

欄位名稱	欄位內容
讀者證號 (PatronID) :	<input type="text"/>
讀者姓名 (Name) :	<input type="text"/>
郵遞區號 (ZipCode) :	<input type="text"/>
* 地址 (Address) :	<input type="text"/>
* 電子信箱 (E-Mails) :	<input type="text"/>
* 手機 (Telephone Number) :	<input type="text"/>
家用電話 (Telephone Number) :	<input type="text"/>
電話3 (Telephone Number) :	<input type="text"/>
電話4 (Telephone Number) :	<input type="text"/>

**\* 必傳欄 / Required**

以上資料核實無誤，本人同意遵守「南臺科技大學圖書館借書規則」  
注意事項： I have verified the above information and agree to accept the terms of the "Southern Taiwan University of Science and Technology Library Regulations."

**Finish.**

學校首頁 | 圖書館首頁 | 館藏查詢系統  
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6. When you click on **送出確認**, the system will show the information to you.

And system will sent the mail to your Email address.

Please login your Email system to find the mail.



7. Mail title is :「請即回覆：簽署「南臺科技大學圖書館讀者權益聲明書」之確認函」

Please read the mail and click on the mail's link.



8. When you click on the link, system will show this page to you.

It's mean “Congratulation, you have finished **The Statement of Patron's Privileges**.”

If you need to renew your personal information and library rule, please use library website.”



9. And your Email will get the mail, title is 「恭喜您完成簽署「南臺科技大學圖書館讀者權益聲明書」」。It's same as the “Congratulation, you have finished **The Statement of Patron's Privileges**.” If you need to renew your personal information and library rule, please use library website.” In the future, when you request some books, when books return and you are the first one waiting this book, system will send the mail to you.

